



# **BBC Nations & Regions**

## **SPORTS UNSUNG HERO 2008**

### **BURSARY EXPLANATION**

The 15 *Sports Unsung Hero* Regional Winners will have the opportunity to apply for a bursary of up to £2,500 each. These bursaries will operate as follows:

The bursaries are intended materially to benefit and further the work each Unsung Hero has been doing to help Sport in the community. It is up to each Unsung Hero to put together a proposal for how the money might best be spent. This proposal will be considered by a Grant Panel, who will assess the proposal and ensure that it is capable of demonstrating a measurable impact on the Unsung Hero's sporting work. Examples of the sorts of things that the bursary might cover are sports equipment, construction/repair of facilities and/or court, pitch or venue hire.

It is important to note that the bursaries cannot be used for administrative costs, social events, holidays, salaries or hospitality.

Awards of bursaries are made at the Grant Panel's discretion and their decision is final. The Grant Panel will include representatives from BBC Nations and Regions; Robinsons, who are the supporters of the bursaries and the sporting community, BBC Sport, plus a legal adviser.

Once any bursary has been awarded, the Unsung Hero will need to be able to provide an appropriate audit trail to show how the money has been spent. He or she will generally be expected to provide invoices against which payment can be made and the Grant Panel's approval will be required for any items of expenditure for which this is not possible.

The Grant Panel will also follow up on the success or otherwise of the bursaries and the Unsung Hero will be asked to report back both on how the money has been spent and the difference it has made.

Bursaries will be awarded in good faith and with the expectation that nothing connected to the bursaries or recipients will bring the BBC or Robinsons into disrepute. The Grant Panel may withdraw a bursary or bursaries if this is not the case.

Applications for bursaries may be submitted up to Saturday 31<sup>st</sup> January 2009

In summary, to apply for a bursary this is what you need to do:

1. Come up with a proposal;
2. Tell us how it will materially benefit your sporting work;
3. Submit your application before Saturday 31<sup>st</sup> January 2009
4. On confirmation of award, provide us with invoices against which the money can be paid.